



BENSALEM TOWNSHIP

Building and Planning Department
2400 Byberry Road Bensalem, PA 19020
215-633-3644 • Fax 215-633-3753

Permit No.	
Date:	
Fee:	\$100.00

CONVEYANCE of OWNERSHIP ONLY APPLICATION

CONVEYANCE CERTIFICATES EXPIRE IN 30 DAYS FROM DATE OF ISSUE
NEW OWNER SHALL APPLY FOR A USE & OCCUPANCY PERMIT PRIOR TO EXPIRATION DATE

<u>CURRENT PROPERTY OWNER</u>		<u>BUYER INFORMATION</u>
NAME		
ADDRESS		
PHONE NO.		

<u>SELLER'S AGENT</u>	<u>BUYER'S AGENT</u>
NAME	
ADDRESS	
PHONE NO.	

SETTLEMENT DATE: _____

EMAIL ADDRESS FOR CERTIFICATE: _____

SITE INFORMATION

LOCATION OF SUBJECT PROPERTY: _____

TAX PARCEL NUMBER: _____

UNIT TYPE: ☐ MULTI-FAMILY UNIT
☐ SINGLE-FAMILY DWELLING
☐ CONDOMINIUM
☐ MOBILE HOME
☐ MODULAR HOME

IMPORTANT - REQUIRED WITH SUBMISSION

NOTARIZED letter from BUYER affirming their purchase "AS IS" and acknowledging "NO OCCUPANCY" until a valid Use & Occupancy permit has been issued.

Bensalem Township Certificates of Occupancy are still required. The Township will issue said certificate upon receipt of the following:

1. Certificate issued by an approved electrical underwriter indicating that the electrical service panel has been inspected and complies with the then current National Electrical Code. See list of approved electrical underwriters below.
2. Maintenance certificate issued by a duly licensed mechanical contractor indicating that the heating system has been inspected and is in good working condition.
3. Certificate issued by a duly licensed chimney sweep indicating that the chimney/flue/vent has been inspected and is functioning properly. NFPA 211 Level II certification required.

APPROVED ELECTRICAL UNDERWRITERS

Code Inspections	215-672-9400
First PA Inspections	215-674-2355
Middle Atlantic Electrical Insp	215-322-2626
Electrical Safety & Compliance	267-738-9801
United Inspection Agency	215-542-9977
Grill 1 Inspections	215-364-5758
A-1 Electric	215-965-1599

Signature _____

Date _____