



BENSALEM TOWNSHIP

Building and Planning Department
2400 Byberry Road Bensalem, PA 19020
215-633-3644 • Fax 215-633-3753

Permit No.	
Date:	
Fee:	\$100.00

APPLICATION

RESIDENTIAL RESALES - USE & OCCUPANCY PERMIT

To occupy a single or multi-family residential dwelling or condominium either through new ownership or new use.

CURRENT PROPERTY OWNER

BUYER INFORMATION

NAME	_____	_____
ADDRESS	_____	_____
PHONE NO.	_____	_____

SELLER'S AGENT

CONVEYANCER

BUYER'S AGENT

NAME	_____	_____	_____
ADDRESS	_____	_____	_____
PHONE NO.	_____	_____	_____

SETTLEMENT DATE: _____

EMAIL ADDRESS FOR OCCUPANCY CERTIFICATE: _____

SITE INFORMATION

LOCATION OF SUBJECT PROPERTY: _____

TAX PARCEL NUMBER: _____

- UNIT TYPE: ☐ MULTI-FAMILY UNIT
☐ SINGLE-FAMILY DWELLING
☐ CONDOMINIUM
☐ MOBILE HOME
☐ MODULAR HOME

CERTIFICATIONS SUBMITTED

- ☐ ELECTRIC PANEL
☐ HEATING SYSTEM
☐ CHIMNEY/FLUE/VENT

APPROVED ELECTRICAL UNDERWRITERS

Code Inspections	215-672-9400
First PA Inspections	215-674-2355
Middle Atlantic Electrical Insp	215-322-2626
Electrical Safety & Compliance	267-738-9801
United Inspection Agency	215-542-9977
Grill 1 Inspections	215-694-6525
A-1 Electric	215-965-1599

IMPORTANT - REQUIRED WITH SUBMISSION

Bensalem Township Certificates of Occupancy are still required. The Township will issue said certificate upon receipt of the following:

1. Certificate issued by an approved electrical underwriter indicating that the **electrical service panel** has been inspected and complies with the then current National Electrical Code. See list of approved electrical underwriters below.
2. Maintenance certificate issued by a duly licensed mechanical contractor indicating that the **heating system** has been inspected and is in good working condition.
3. Certificate issued by a duly licensed chimney sweep indicating that the **chimney/flue/vent** has been inspected and is functioning properly. **NFPA 211 Level II** certification required.

Applications are to be filed (1) one month in advance of the settlement date. Fee of \$100 (cash, check or money order) to be submitted with application.

PROPOSED USE: ☐ Owner Occupied ☐ Rental

Signature _____ Date _____

A SIGNED COPY OF THIS APPLICATION IS REQUIRED PRIOR TO ISSUANCE OF PERMIT